Peel CAS
RFP: RFP 2022-12-003
Data Analytics Modernization

Date: December 16, 2022

Response to Supplier Queries

Question: On page number 10 of the RFP document (Section 4.14), you mentioned "Vendor of Record (VOR)", is it mandatory to be listed on any of the "VOR" lists to bid for this opportunity?

Response: It is not mandatory to be listed on any VOR. Section 4.14 requests to mention if any VOR pricing is leveraged.

Question: Do you have any preference for local vendors or open to international vendors?

Response: We are open to international vendors who do have office in Canada.

Question: Do you envisage any onsite support/travel during any phase of this project?

Response: We do not envisage any onsite support/travel during any phase of this project.

Question: Would you please let us know the allocated budget range and the expected timeline for this project? Giving a direction on this would help us to propose/plan the solution in alignment with your operation/business goals.

Response: Projected budget for this project is $75,000.00. However, depending on the quality of the proposal, Peel CAS is flexible to a range of 10% variation.

Question: Do we need to develop new PowerBI reports? If yes, how many reports?

Response: Deliverables from RFP include business analysis and requirements gathering which may result in the development and/or enhancement of Power BI reports. The list of reports will be prioritized based on need and we are flexible on the number of reports that requires development.

Question: Could you please provide the documentation of the existing environment? It would help us to analyze and respond accordingly. We'd need to understand the environment to provide proper estimates on the PowerBI reports.

Response: The data is coming from an excel sheet that contains case management information from the Child Protection Information Network (CPIN) provincial database, data from excel are loaded into the SQL server database using SSIS packages. There are 2 reporting environments that utilizes these data (SSRS and PowerBI)

The PowerBI environment is new with some reports developed and enhanced internally. PowerBI gateway, and workspace (Dev, Prod) are configured. Users have PowerBI Pro License and we are utilizing Apps to publish PowerBI reports.

Question: Do we have the option to create a couple of POCs on PowerBI reports to understand the existing environment and review POCs with the customer to establish trust?

Response: Yes, this is our preferred approach

Question: Who will be taking care of the ETL part? Is ETL going to be part of this proposal? (To bring new data into new tables or update data in existing tables) prior to PowerBI reports development or would it be just a connection to the reporting database and develop PowerBI reports?

Response: There is an existing ETL process that loads data from excel into the SQL server. The data in the SQL server is denormalized and depending on the requirements, there is a possibility of ETL development/enhancement. Peel's internal team will take care of the ETL part. We are looking for guidance on the design of tables to facilitate the effective development of Power BI reports as a result of Business Analysis and requirements gathering. PowerBI Gateway is configured to read/import data from the SQL database.

Question: Which ETL tool is being used to load data into a reporting database from the source system? are you using SSIS or some other ETL tools?

Response: SSIS is used to import data from Excel and load it into the SQL server database.

Question: would you be able to provide the documentation on production data load from source system to reporting database?

Response: Yes.

Question: What tools are being used to monitor jobs on production support?

Response: SSIS is designed with notification in case of job failures. Open to recommendations to improve monitoring of production runs

Question: As indicated in Section D (page 18) of the RFP, the scope of work evolves from strategy (11.3.1) to design (11.3.2-3-4) to implementation (11.3.5-6) and then support (11.3.7). As these deliverables flow from one to the next, the specific scope and scale of each subsequent deliverable is dependent on the previous one. Would Peel CAS consider bids for 11.3.1-4 at this time, such that the Vendor can better assess the details of the implementation effort?

Response: As part of the project we do need to see the proposal up to implementation, if desired the RFP could provide detailed costing for each of these elements separately.

Question: Is Peel CAS receiving special funding from the province or other sources for this project? If so, could you please disclose the amount?

Response: Project budget has been disclosed in one of the previous queries.

Question: With the holiday period approaching and many organizations closed or experiencing extensive vacations among staff, there is likely a very small time window from Peel CAS' response to questions and the deadline for submission of the proposal. Would Peel CAS offer a 1-week extension of the response deadline?

Response: Given the timelines we have in the project; we are not able to extend.